



## **Proposal Guidelines**

Note that all sections required to be completed are marked with an asterisk \*.

The total length of the proposal should not exceed **15 pages** with the addition of Appendix A and B.

## **Completing the Proposal**

### **Proposal ID:**

Please do not complete this. A proposal ID will be provided upon the submission of your proposal.

### **Contact Information:**

Please provide your contact information.

### **Proposal Details:**

#### **Proposal Category:**

Please select the category that best meets your proposal.

Project Name – please select a short title to represent the project name.

#### **Funding Requirements:**

Please enter the total cash budget, requested IMII funding, your organizations' cash contribution, and other anticipated cash contribution (e.g. federal funding program). Enter total in-kind budget, the estimated value required from industry (IMII members), the total in-kind contribution from your organization or supporting organizations.

Project length is the total time to complete the project.

#### **Project Team:**

- a) Please describe the project team working with you to deliver this project. Discuss the capabilities, related experience, and resources.

#### **Project Concept and Methodology:**

- a) Please provide the context to your idea, relevance to building the future workforce and workplace in industry and any key innovative approaches you will take with the project. Describe the background information on which the project is built. Outline the methodology proposed to resolve the problem and explain the innovative nature of the methodology. Discuss



## Diversity & Inclusion Program Expression of Interest Guidelines

the processes and testing models to be used and resource requirements. Describe the nature of proposed interactions with industry.

- b) Describe the intended deliverables and main beneficiaries of the project. Describe in detail the objectives of the project and explain how the outcomes will be measured for success.
- c) Describe the benefits and risks to the Saskatchewan minerals industry. Clearly establish the benefits that could be accrued to the industrial partner(s) operations. Identify potential implementation and sustainability factors. Discuss any issues or risks associated to realizing the project scope and deliverables including access to information and external dependencies.